



**Parent Council Meeting Minutes
September 18, 2017**

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| 1. | Welcome and Introductions | | |
| | Present: Erin Helleman – Co-Chair Alison Hall – Co-Chair Donna Lange – Treasurer Kent Cheesman – Principal Kristy Reynolds – Vice Principal Marit Newhook – Teacher Amy Eastwood - Library | Barb Roberts Michelle Pedneault Lisa Eveleigh Alison Metcalfe Vicky Gillespie Kristy Mills Barb Hamilton | Dilma Escobar Lynda Burton Cindy Poulton Lesley Macaluso Laura Cochrane Anna Maria Soares Petronela Groza |
| 2. | Minutes – E. Helleman <i>Minutes from June 5, 2017 meeting were approved – Motioned Michelle Pedneault, 2nd Alison Hall. Carried.</i> | | |
| 3. | Community Information — Innisfil Library – Amy Eastwood <ul style="list-style-type: none"> - September Library handout - Spaces still available for the <i>Kid Creators</i> workshop (ages 4-6). - Spaces still available for the <i>Minecraft Builders</i> (ages 7+). - Seepe Walters contest running; deadline is October 30 for submissions. Grades 3-12 are eligible and the prize is \$100. - School visits and class trips to the library are being set up with teachers. - Open Make sessions at Cookstown are Fridays from 10-2 (once per month). This is an opportunity to make quick projects with the 3D printer. - <i>Tinkershops</i> and computer classes are also running. | | |
| 4. | Financial Report/Fundraising Review – D. Lange <ul style="list-style-type: none"> - Finances are in great shape. Our opening balance is just over \$50,000. - \$6,822.43 was transferred to Boyne River Public School as our ‘contribution’ to the new school. Thanks to Kent Cheesman for his negotiation skills and identification of designated funds. | | |
| 5. | Innisfil Community Grants – E. Helleman <ul style="list-style-type: none"> - Innisfil Community Grants are available for outdoor activities; applications are due October 30. Anyone with suggestions should pass them along. | | |
| 6. | ProGrant – E.Helleman, L. Eveleigh <ul style="list-style-type: none"> - ProGrant application approvals have been delayed; they may not come in time for Meet the Teacher night (Wednesday, October 4). - Our proposal included guest speakers to run mini-workshops in the gym for parent engagement, provision of school magnets for families and supplementing the Family Literacy Resource Materials. - Considerable discussion was had regarding workshops and leaders. Sessions to be offered are as follows: Yoga - GoNoodle program (Marit Newhook to arrange) Mindful Manners/Mindful Mornings – including handout (Kristy Reynolds to arrange) Restorative Practices (Kent Cheesman/Kristy Reynolds to confirm) Council information, magnets (Erin Helleman) and Kiss and Ride maps (Kristy Mills) Holistic Health (Michelle Pedneault/Lynda Burton) | | |

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| | <ul style="list-style-type: none"> - Times were discussed and will be as follows: 5-6pm - pizza, classes open, book fair, clothes purchases (Kent Cheesman to confirm) 6-7pm - sessions in the gym - Erin Helleman showed the mock-up of the magnets decided on with last year's council. Revisions to be made include: <ol style="list-style-type: none"> 1. Decrease size of top title (CCPS) 2. Add in Remind info, Council Chair email 3. Black outline of letters in CCPS 4. Make bottom portion with contact information bigger 5. Change phone line to: School phone <u>705-458-4461</u>; Safe Arrival #1 <p><i>Motioned by Kristy Mills to have the above revisions made and that \$485 from BN General School Needs could be used if the ProGrant application is not approved. Seconded by Alison Hall. Carried.</i></p> |
| 7. | <p>Safe School Committee/Discussion – E. Helleman</p> <ul style="list-style-type: none"> - This is an opportunity for concerns relating to safety in and around the school to be brought forward. - Concern was raised about Kindergarten students being dropped off after 9 a.m. and no teachers available for hand off. Kent Cheesman explained that teachers cannot be on duty before 9 a.m. (contractual obligations) but should be at the Kindergarten gate, on the tarmac, at the bus drop off and at Kiss and Ride from 9 a.m. onwards. He will look into this. - Infection control was raised and if there were ways to mitigate the spread (i.e., library check out kiosk is filthy). Staff constantly remind students about practicing good hygiene and can only do so much. Parents with suggestions are urged to pass any other ideas along. - There was a concern raised about the temperature of the hot water in the girls washroom (too hot). Temperatures are controlled by the Board, but Kent Cheesman will look into this. - Considerable discussion was had about traffic concerns in front of the school. Actions taken to date include: meeting with the Town of Innisfil to develop recommendations to take to Simcoe County Council, trimming of trees to improve sight lines, lowering speed limit approaching school to 40 km/hour, installation of yellow school zone lights, implementation of a working Kiss and Ride lane and a temporary digital speed sign in the school zone. The county MAY restrict parking in front of the school; other alternatives include parking at the fire hall and on side streets. - Further discussion was had about crosswalk installation in Cookstown, as there is only one. Parents expressed concern for student safety getting to/from school and questioned how to move forward to bring this to the attention of Town of Innisfil council. - A complaint has been received regarding the open gate to the trail. Currently the gate is broken; Kent Cheesman has put in a request to have this fixed so that it can close. It is not the intention at this point in time to lock the gate. |
| 8. | <p>Teacher Report – M. Newhook</p> <ul style="list-style-type: none"> - Marit Newhook will have important dates sent to Barb Roberts to be added to the Council Remind app. - Sub Days – Wednesdays, 1st break. 6" ham, turkey and veggie options will be available. Orders will be due October 4, with the first delivery October 18. |

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| 9. | <p>Principal Report –K. Cheesman</p> <ul style="list-style-type: none"> - A parent has offered to have a map of the Kiss and Ride procedure installed on the school wall. Kent Cheesman will look into this further. - School yard painting has been completed and is being received very well. Teachers are going to teach a small group of students the games, who can then teach others. - Concern was raised regarding a “No Mow” zone – this is only the marsh area. The rest of the yard is being mowed as required. - Poison Ivy on the trail had been report to the township for spraying. - Turnaround Day is Tuesday, September 26 (Day 1). There will be a number of changes, affecting most grades. Admin is working hard to minimize the number of student and teacher moves required. Attendance is currently at 612, so we will loose one class. Communication protocols have not been released by the board yet – hopefully later this week. |
| 10. | <p>Other Business</p> <ul style="list-style-type: none"> - Lice – concern was raised that there have already been notes regarding lice sent home. Discussion was had on what council has done in the past and that moving forward, regular communication is the most economical. Admin staff conduct regular checks with an electronic comb. - Nomination Forms – Council nomination forms (voting members) for the 2017/2018 school year are due tonight. Elections for Chair/Co-Chair/Vice Chair, Treasurer and Secretary will occur at the next meeting. |
| 7. | <p>Adjournment</p> <p>Meeting was adjourned at 7:45 pm. Next meetings are scheduled for 6:00 pm at the school library. Dates: October 2, 2017 November 6, 2017 December 4, 2017</p> |